

Aggie Mom Fish Camp '09

November 14, 2009

"Aggie Moms Just Want To Have Fun!!"

Hilton Hotel – *College Station*

VENDOR REGISTRATION FORM

Name of Club: _____

Name of Company: _____

(If you are authorized and working as a vendor for an Aggie Moms Club please list the Clubs name above as well.)

Address _____

City _____ State _____ Zip _____

Contact Name _____ Title _____

Telephone () _____ Fax () _____ Email Address _____

Products _____

Exhibitor Space

Aggie Moms Club:
\$25.00

Independent Vendor:
\$50.00

Exhibit Space Information:

~ One (1) 6-foot table with white box draping and two chairs.
~ Signage is responsibility of the vendor.

~ **Thirty** (30) tables are available and will be filled on a first-come first-serve basis.
(Vendors will be allowed only one table/single space - No double spaces allowed)
Space will be assigned in the best space available when completed forms received

~ Prizes or Drawings in vendor space are not permitted.

All door prizes will be given throughout the weekend and your club or company's name will be announced.
Donors will be listed on the Camp website and in the Camp Program/Directory.

Exhibit Location: Hilton Hotel

North & South 40 conference rooms

Overflow area Oakwood Room
hallway

Set up time:

Saturday 11:00 am - 1:00 pm

Exhibit Hours:

Saturday 1:00 pm - 5:45 pm

Door Prize Donations are requested by each vendor and will provide an additional way for companies to gain recognition at the event.

Please indicate the item(s) your company/club will provide: _____

Be sure to mark each item with your Club or Company name so you can be recognized as the prizes are given!

Additional Services besides electricity can be arranged through the hotel (713-978-7400) for an additional charge.

The following information will assist us in your exhibit space assignment:

Services you will need (circle): electricity Yes or No

Fee for Exhibitor Space

\$ _____ TOTAL

Sponsorship Opportunities (Contact Rose James for Sponsorship information at rburda2000@yahoo.com)

Space location will be assigned on a first-come, first-serve basis. Space cannot be secured until full payment is received.

Return completed and signed:
Vendor Registration Form
(both pages)
Exhibitor Rules & Regulations
(page with signature only)
along with
payment made payable to:

Federation of Texas A&M Mothers' Club
Rose James Staff Member
4515 Hunters Ridge, Sachse, TX 75048

Returned Checks: If the exhibitor's check is returned by a bank due to insufficient funds, a \$30 administration fee will be charged to the exhibitor.

Signature Required

I hereby apply for exhibit space in the Aggie Moms Camp '09, November 14, 2009.

By my signature below, I affirm that I am an authorized representative of the above named exhibiting company listed below and I acknowledge that I have read and agree to accept and abide by the terms of the accompanying Vendor/Exhibitor Registration Form & Exhibitor Rules and Regulations as stated in these documents.

I will ensure that my company or Club and that our representatives occupying the exhibit space(s) will receive and comply with all event rules and regulations.

Company/Club _____ Date: _____

Printed Name: _____ Title: _____

Signature: _____

Aggie Mom Fish Camp '09

"Aggie Moms Just Want To Have Fun!!"

Shopping Exhibit

November 14, 2009

Hilton College Station & Conference Center, 801 University Dr. East , College Station, TX 77840

Exhibitor Rules & Regulations

The Exhibitor is responsible for ensuring that all booth representatives are aware of and comply with these rules and regulations.

1. **SPONSORSHIP AND MANAGEMENT.** Aggie Moms Camp '09 is produced and is the property of Federation of Texas A&M Mothers' Clubs.
2. **AGREEMENT FOR SPACE.** The application for space occupancy, when accepted by AMC, becomes a contract for the space assigned. Exhibitor failure to occupy space, does not relieve Exhibitor of its obligation to pay the full, agreed-upon rental price. Full refund of the fees will be made if written cancellation is received by the close of business September 1, 2009. No refunds will be made for requests received after September 2, 2009.
3. **ASSIGNMENT OF SPACE.** AMC will assign space at its discretion. AMC will attempt to accommodate the preferences of the exhibitors, but reserves the right to reassign space. AMC will not be held liable for any space assignments or reassignments.
4. **PAYMENT FOR SPACE.** Payment for space and promotional services is due upon execution of this agreement. AMC may deny space to Exhibitors who have failed to meet all payment responsibilities, but such denial will not relieve the Exhibitor of the obligation to honor their payment agreement.
5. **OCCUPANCY OF SPACE.** Move-in of exhibits is scheduled for 11:00 am. Pick up exhibitor badges at vendor check-in table. Badges must be worn at all times during shopping hours. All displays must be set up before the Exhibit area opens at 1:00 p.m. Exhibitor shall not assign any rights or sublet the whole or any portion of the rented space under this agreement without the written permission from AMC.
6. **EXHIBIT HOURS OF OPERATION.** Exhibitor agrees to have display open during all hours the exhibit area is open: Saturday, November 14th from 1:00 p.m. to 5:45 p.m. Exhibitor agrees to assign at least one representative to staff their display during all exhibit area hours of operation.
7. **EXHIBIT MOVE-OUT.** The closing time for the exhibit area is 5:45 pm on November 14th. Exhibitors shall not initiate tear down or abandon their display prior to 5:45 pm. If the display is dismantled before 5:45 pm, exhibitor loses right to exhibit in future events of AMC. It is understood that premature tear down detracts from the overall merit of the event and can cause potential liability hazards to attendees still in the Exhibit area.
8. **EXHIBITOR REPRESENTATIVES.** Exhibitors will limit the number of representatives at the conference to staff their display to two (2) at any given time. Beverages will be allowed in the exhibit area. No outside food or beverage allowed.
9. **SOLICITATION IN THE EXHIBIT AREA.** The aisles and other spaces in the exhibit area not assigned to the Exhibitor shall be under the control of AMC. Solicitations, interviews, promotions, conferences, distributions of literature and any other type of activity shall be restricted to the space assigned to the Exhibitor. AMC reserves the right to eject any Exhibitors who fails to comply with this provision.
10. **LIABILITY OF INSURANCE.** Exhibitor agrees to protect and hold harmless AMC from any damages or charges imposed for violation of any law or ordinance, whether occasioned by the action of the Exhibitor or on behalf of the Exhibitor. Exhibitor shall at all times protect, indemnify, same and hold harmless AMC against and from any and all loss, damage cost, liability or expense arising from or out of or by reason of accident or other occurrence to anything or anyone, including but not limited to the Exhibitor, its agents, employees and guests, which arises from or out of or by reason of said Exhibitor's occupancy and use of the exhibition premises or a part thereof. AMC will exercise reasonable care for the protection of Exhibitor's materials and displays. However, the Exhibitor, upon signing this agreement, expressly releases AMC, Hilton College Station & Conference Center, and other providers of exhibition services from, and agrees to indemnify same against any and all claims for such loss, claims or injury. Exhibitors desiring to carry insurance on their exhibits will place it at their own expense. The exhibiting company acknowledges that it is responsible for obtaining insurance coverage in such amounts as appropriate to comply with its obligations herein and for its own protection.
11. **SECURITY RESPONSIBILITY & PROCEDURES.** Exhibitors leave materials at their own risk. Neither AMC nor the hotel are responsible for any loss or damage to property, equipment or materials on-site.
12. **FIRE OR SAFETY REGULATIONS.** Exhibitor agrees to confine its exhibit to the space provided. Circulars, publications, and advertising matter may be distributed only within the space provided. Nothing shall be posted on or tacked, nailed, screwed, or otherwise attached to columns, walls, floors or other parts of the building, furniture or drapes. Signs, nails, etc. will not be permitted to intrude into or over aisles. All equipment must have pads under it. The use of flammable and volatile materials or materials under high pressure within exhibits, displays, meeting and seminar rooms is strictly prohibited. AMC reserves the right to make modifications as necessary to meet fire code requirements, safety, access to areas and to establish area zones. Exhibitors agree to abide by all City of College Station and the Hilton College Station & Conference Center fire and safety regulations.
13. **CANCELLATION OF CURTAILMENT OF EVENT.** If the facility in which the event will be held or is held is destroyed or becomes unavailable for occupancy for reasons beyond the control of AMC and the sponsors, or if the event is cancelled, relocated or rescheduled for any reason, AMC and the sponsors will not be responsible for any loss of business, loss of profits, damage or expense of whatever nature that the exhibitor may suffer. The reasons include, but are not limited to such reasons as: casualty, emergency, explosion, fire, lightning, flood, weather, epidemic, earthquake or other Acts of God, acts of public enemies, war, riots or civil disturbances, strike, lockout, injunction or boycott, this contract may be terminated by AMC. In such an event, the Exhibitor waives all damages and agrees that liability shall be limited to a refund of payments made.
14. **USE OF EQUIPMENT.** Exhibitors are responsible for providing any equipment used in their displays. Audiovisual equipment is available through the hotel at established rates. Exhibitors are responsible for movement of all exhibit material unless they have received written authorization by AMC or their authorized representative to utilize an outside contractor to move exhibit display material.

15. DOOR PRIZES. Exhibitor shall provide AMC notice in writing 30 days before the event of any prizes that Exhibitor plans to donate to the event. Door Prizes will only to be given during the event at AMC's discretion and not at the exhibit space during the Tradeshow. Exhibitor assumes all responsibility to label the prizes made by Exhibitor. AMC reserves the right to terminate any prize or award deemed inappropriate by AMC, and Exhibitor agrees to release AMC from any liability as a result of such action.
16. OTHER RULES AND REGULATIONS. Exhibitor agrees to abide by all rules and regulations issued by AMC either in advance of the exhibition or on-site either in writing or verbally. In all cases, it is the responsibility of the Exhibitor to obtain written authorization in advance of the conference for any exceptions or to authorize any exhibit or practice which may be considered questionable. Correspondence should be addressed to Aggie Mom Fish Camp, c/o Rose James Staff Member, 4515 Hunters Ridge, Sachse, TX 75048 or rburda2000@yahoo.com.

SIGNATURE REQUIRED TO SECURE EXHIBIT SPACE

By my signature below, I affirm that I am an authorized representative of the above named exhibiting company or Club listed below and I acknowledge that I have read and agree to accept and abide by the terms of the accompanying Vendor Registration Form & Exhibitor Rules and Regulations as stated in these documents.

I will ensure that my company and that our representatives occupying the exhibit space(s) will receive and comply with all symposium rules and regulations.

Printed Name: _____ Title: _____

Signature: _____ Date: _____

Company/Club: _____